

LOCAL PERKINS PROJECTS GRANT APPLICATION

PERKINS IV UNIFIED PLAN YEAR 2008-2009

Application Deadline is December 15, 2008 for project completion by no later than June 30, 2009

CONSIDERATIONS FOR FUNDING

- **The purpose of this program is to help local districts develop and implement Programs of Study—sets of aligned programs and curricula that begin at the high school level and may continue through college and/or university certificate, diploma and degree programs:**
 - ✓ Competency-based curricula tied to employer needs and industry skill standards
 - Applied-learning experiences to facilitate connection between theory and application.
 - Current industry equipment for instruction whether located in schools, business or community.
 - Standards achievement through curriculum
 - Integration of college/work readiness “essential” core skills
 - Current instructional best practices are in use
 - ✓ Sequential course offerings that lead to manageable “stepping stones” of skill building, high school graduation and academic credential progression
 - ✓ Flexible course formats convenient for all learner segments
 - ✓ Easy course portability for seamless progression through curricula supported by multiple institutions
 - ✓ “Bridge” programs, “road maps” and other navigation aids showing connections between secondary, post-secondary education, skill progression and career opportunities that align academic credentials with job advancement in high-skill, high-wage, or high-demand occupations and industries.

- **Districts may apply for funding to facilitate improvements to career and technical education programs that serve students in grades 10-12, and are state-approved and operating in 2008-2009.**

- **The program MUST have on file at MDE, an approved Program Approval form (E00233502 Regular program form or E0038114 Youth with Disabilities program form), AND the teacher MUST have one of the following licenses/waivers: Old Vocational Teaching License, New Standard License (dated 9-1-01 or newer), Waiver, Variance, Community Expert, or Temporary Limited License.**

- **Federal funds will be used to supplement, and to the extent practicable, to increase the amount of state and local funds for career and technical education, and in no case to supplant such state or local funds.**

2008-2009 ELIGIBLE LOCAL PROJECT DOLLARS

The following table lists the maximum dollars available to each member for local Perkins projects. *A minimum of \$1,000 has been established under the unified plan to ensure that all districts have resource to develop local improvements.*

ISD#	DISTRICT NAME	AMT
242	Alden-Conger	\$1,208
836	Butterfield-Odin	\$1,000
391	Cleveland	\$1,013
656	Faribault	\$13,279
2835	JWP	\$1,369
2071	LCWM	\$2,126
392	LeCenter	\$1,882
2397	Le Sueur-Henderson	\$3,589
837	Madelia	\$2,011
77	Mankato	\$20,330
2135	Maple River	\$3,687
763	Medford	\$1,656
6027	MN Valley	\$1,000

ISD#	DISTRICT NAME	AMT
394	Montgomery-Lonsdale	\$2,849
2168	NRHEG	\$2,471
88	New Ulm	\$4,139
507	Nicollet	\$1,000
6049	River Bend	\$1,000
84	Sleepy Eye	\$2,734
75	St. Clair	\$1,353
840	St. James	\$4,584
508	St. Peter	\$5,231
2134	United South Central	\$3,263
829	Waseca	\$5,419
2143	WEM	\$2,789

ANNUAL PROGRAM SELF-ASSESSMENT FY 2008-2009

Name/Title: _____

Member: _____

ISD Number, District Name, High School Name

Please complete for each program for which you are applying for use of local improvement dollars.

				Rating Scale from MDE Program Approval Rubrics:			
MIN – Minimum		EME - Emerging		QUA – Quality		EXE - Exemplary	
MIN	EME	QUA	EXE	PROGRAM NAME: _____			
				COMMUNITY INVOLVEMENT:			
				Advisory Committee Operations			
				Community Partnerships/Resources			
				PERSONNEL:			
				Teaching Credentials			
				Professional Development			
				Professional Organizations			
				Paraprofessional/Technical Tutors (if applicable)			
				PROGRAM ADMINISTRATION:			
				Local Career and Technical Education Program Administration			
				Financial Responsibilities			
				PROGRAM ASSESSMENT:			
				Program Assessment			
				Continuous Program Improvement Process			
				PROGRAM DESIGN:			
				Career Development			
				Career Clusters/Pathways/Programs of Study			
				Curriculum Content			
				Instructional Delivery			
				Student/Learning Assessment			
				Industry-Skills Assessment			
				Leadership Development/Student Organizations			
				Work-Based Learning Program			
				RESOURCES:			
				Curriculum/Instructional Resources			
				Equipment			
				SUPPORT SERVICES:			
				Program Awareness/Accessibility			
				Program Support			
				Career Guidance and Counseling Program			

Grant request should describe how proposed activity addresses this needs assessment, and the purpose of this grant—funding of program improvement to support local development and implementation of Programs of Study.

Please include a copy of this assessment with your Funding Proposal Application.

FUNDING PROPOSAL APPLICATION

Please submit ONE proposal per PROGRAM.

Application Deadline is December 15, 2008 for project completion by no later than June 30, 2009
ALL ITEMS MUST BE COMPLETED.

Name of person/group initiating request: _____

Member: _____ Amount requested: \$ _____
ISD Number, District Name, High School Name

Purpose of the request (Describe proposed projects, outcomes, and how project addresses Program Needs Assessment):

(attach additional page(s) as needed)

Must complete itemized budget on back. Not all cost categories will be used.

NAME OF PROGRAM/COURSE TO BE IMPROVED: _____

Serves students grades 10	Y	N	Program is state approved?*	Y	N	Program is/will be operational?
Serves students grades 11	Y	N	* Subject to verification by MDE			2008-2009 Y N
Serves students grades 12	Y	N	(Required as of 1-Aug-2004)			2009-2010 Y N

NUMBER of students who will be impacted by this activity, for all of 2008-2009: _____

2009-2010: _____

Which activity/activities? (Check *all* that apply)

- | | |
|--|--|
| <input type="checkbox"/> Learning Assessment | <input type="checkbox"/> Curriculum Enhancement/Modification |
| <input type="checkbox"/> Development/Implementation of Programs of Study | <input type="checkbox"/> Career Guidance Tools to assist students to be more "planful" and informed in chosen POS. |
| <input type="checkbox"/> PLTW, High-STEP, ProStart, TechNow
Other _____ | <input type="checkbox"/> Career Forward—Online Career Guidance |
| <input type="checkbox"/> Advisory Committees | <input type="checkbox"/> College/Work Readiness Skills Assessment/Integration |
| <input type="checkbox"/> Equipment/Modifications | <input type="checkbox"/> Remediation Tools |
| <input type="checkbox"/> Industry Assessment/Certification | <input type="checkbox"/> Special Populations Accommodations/Transitions |
| <input type="checkbox"/> Technology Integration | <input type="checkbox"/> Other (must be pre-approved by Grant Administrator) |

Contact Person Name and Title

Contact Person Signature Date

Address

School Administrator Signature Date

City, State, Zip

Phone Fax

Email

Business Affairs Contact Name

Phone Fax

Email

South Central Perkins Consortium—Internal Use	
_____ Glenn Morris (Secondary Grant Administrator)	_____ Date

ITEMIZED BUDGET REQUESTED
(Itemized budget reflects requested amount only.)

NEW—Local expenditures must be coded to UFARS Program 628

Expenditure Categories Allowed	AMT Requested
Curriculum Writing (Max = \$20/hr, actual costs) Salaries/Stipend for CTE-Certified Staff*	
Substitute Salaries	
Non-Instructional Support	
Fringe Benefits	
Consultant Services	
Copying/Postage	
Staff Travel	
Supplies and Materials	
Textbooks and Workbooks	
Equipment	
Student Transportation	
Instructional Supplies	

List **NAME and **LICENSE File Folder #** for each staff person, as appropriate:*

Please submit completed applications to: Glenn Morris, Secondary Grant Administrator
South Central Service Cooperative
2075 Lookout Drive
North Mankato, MN 56003-1912
FAX (507) 389-1772

- ✓ **Proposals MUST be signed, and all items completed. Application Deadline is December 15, 2008.**
- ✓ **Please share a copy of your approved budget with your Business Manager.**
- ✓ **Please allow 14-days for NOTIFICATION OF APPROVAL for your project. (Exception: Equipment items budgeted in excess of \$500 require preauthorization by the MN Department of Education.)**
- ✓ **All projects must be completed by no later than June 30, 2009, after which date monies may be reallocated to support other local consortium projects.**
- ✓ **Remittance for approved projects will be disbursed not later than 30-days upon receipt of a district's expenditure guideline reporting showing local project expenses coded to UFARS Program No. 628.**
- ✓ **If applicable, include with your claim a copy of the completed project along and brief narrative summation, for distribution to the South Central Service, Work & Learning Center Curriculum Resource Lending Library.**
- ✓ **Claims must be received by no later than July 15, 2009.**

Questions? Contact:
Glenn Morris, Secondary Perkins Administrator, (507) 389-5106 gmmorris@mnsccsc.org or